

CS5.6 Reportable incidents involving restrictive practices

Purpose

1. The purpose of this policy is to outline P4 Movement's approach to reportable incidents involving restrictive practices in accordance with the National Disability Insurance Scheme (NDIS) Practice Standards. This policy aims to ensure the safety, dignity, and rights of individuals receiving services, while also promoting transparency and accountability within the organisation.

Alignment with Practice Standards

1. Division 1: Rights & Responsibilities
2. Division 2: Governance and Operational
3. Division 3: Provision of Supports

Legislative Alignment

1. National Disability Insurance Scheme Act 2013 (Cth)
2. The Disability Services Act 1986 (Cth)
3. NDIS (Restrictive Practices and Behaviour Support) Rules 2018

Key Responsible Executive

General Manager

For More Support

General Manager

Policy Statement

1. P4 Movement is committed to ensuring the safety and well-being of individuals receiving services and acknowledges that the use of restrictive practices must be minimised and only used as a last resort in accordance with the NDIS (Restrictive Practices and Behaviour Support) Rules 2018. P4 Movement prohibits the use of restrictive practices except in situations where it is necessary to prevent harm to the individual or others, and all incidents involving restrictive practices will be reported, reviewed, and managed in accordance with this policy.

Definitions

Restrictive Practices: Any practice or intervention that restricts the rights or freedom of movement of an individual with disability, including physical, chemical, or environmental restraints.

Reportable Incidents: Incidents involving the use of restrictive practices that must be reported to the relevant authorities and stakeholders.

Procedures

1. **Identification and Assessment:** Any use of restrictive practices, whether registered or unregistered, must be promptly identified and assessed to determine if it meets the criteria for reportable incidents as defined by the NDIS reportable incidents framework.
2. **Reporting:** All reportable incidents involving restrictive practices, including both registered and unregistered practices, must be reported in accordance with the NDIS reportable incidents framework. This includes:
 - a. Immediate Notification: The Chief Executive Officer must be notified immediately, or as soon as practicable, of any reportable incident involving restrictive practices.
 - b. Written Notification: A written notification must be submitted to the NDIS Quality and Safeguards Commission within 5 business days of becoming aware of the reportable incident. The notification should include details such as the nature of the incident, actions taken, and any measures put in place to prevent recurrence.
 - c. Notification to Affected Individuals: Affected individuals and their representatives must be notified of the reportable incident in a timely manner, in accordance with the NDIS reportable incidents framework.
 - d. Notification to Advocacy and Oversight Bodies: Notifications must also be made to relevant advocacy and oversight bodies as required by the NDIS reportable incidents framework.
3. **Review and Management:** Senior management will review and assess each reportable incident involving restrictive practices to determine appropriate actions, including:
 - a. Conducting a thorough investigation to understand the circumstances surrounding the incident.
 - b. Developing and implementing measures to prevent recurrence, including the revision of behaviour support plans and staff training where necessary.
 - c. Engaging with affected individuals and their representatives to address any concerns and ensure their participation in the review process.
 - d. Monitoring and reviewing the effectiveness of interventions and strategies to reduce the use of both registered and unregistered restrictive practices.
4. **Monitoring and Review:** The effectiveness of interventions and strategies to reduce the use of both registered and unregistered restrictive practices will be monitored and reviewed regularly to ensure compliance with the NDIS reportable incidents framework and continuous improvement in service delivery.

References to other P4 Movement policies and external sources

CS5.1 - NDIS Positive Behaviour Support Framework
CS5.2 - Behaviour Support Assessments
CS5.3 - Behaviour Support Plans
CS5.4 - Interim Behaviour Support Plans

Summary of attachments

1. Nil

Version Control

1. 1 April 2026 - New Policy Creation